

Proposal to set up a « Bureau »

Paul LUU, Executive Secretary



Introduction

B 1 As **recommended by STC**, there is a need for a intermediate governance body that could, in between Consortium meetings:

- **Prepare decisions** to be submitted to the Consortium;
- **Examine new application for partners and members** and take decision to validate them if no question arise;
- **Assist, upon its request, the Executive Secretary** which may seek advice and guidance for certain subjects

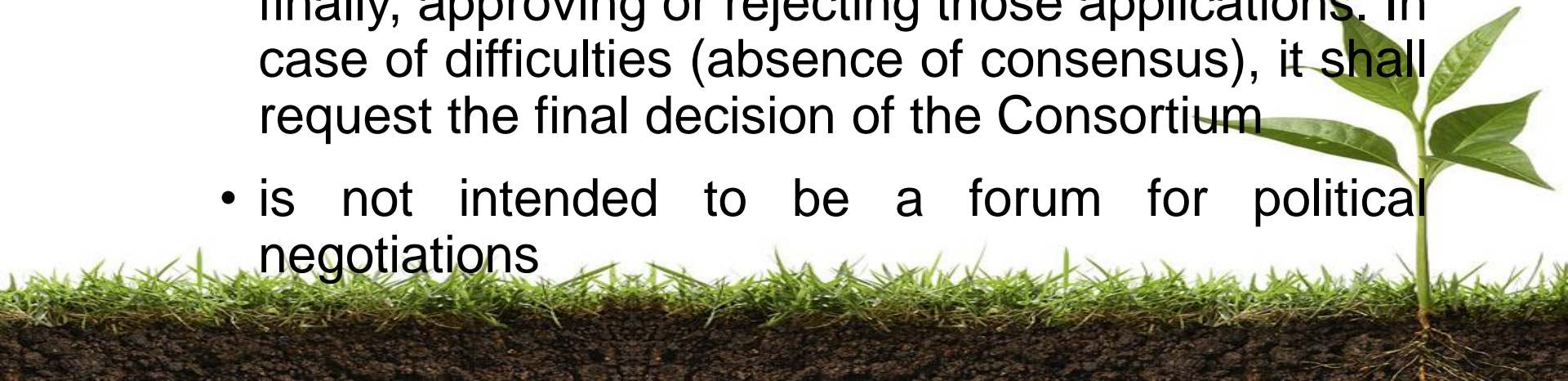


Proposal to create a Bureau

Proposed functions:

- **support the Consortium** through the provision of advice and guidance regarding the ongoing work
- **assist the President and the Executive Secretary** by providing advice and by helping with various tasks, **if needed.**
- **be responsible for examining the applications of partners and members**, reviewing the list and, finally, approving or rejecting those applications. In case of difficulties (absence of consensus), it shall request the final decision of the Consortium
- is not intended to be a forum for political negotiations

B 2



Proposal to create a Bureau (2)

Membership and Presidency:

- The Bureau shall consist of **12 members comprising the President, the Vice-President, the Chair of the STC and the Executive Secretary.**
- **Each of the colleges** (but the college of the Commercial or profit-making organizations) shall **be represented with 2 Bureau members**, and the possibility to have a substitute.
- **Members** of the Bureau shall **be elected for a term of two years** and may serve for **no more than two consecutive terms.**

B 3



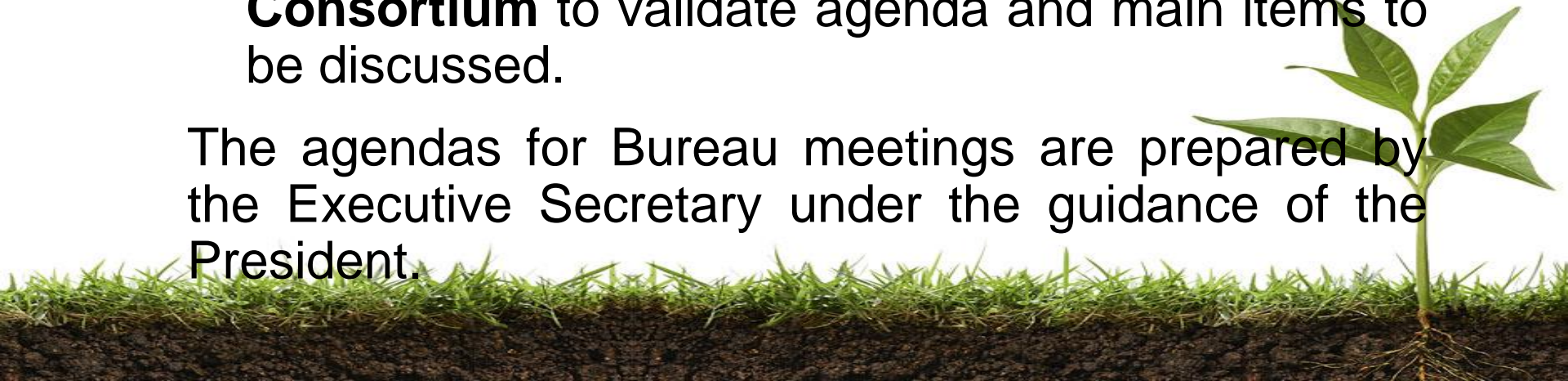
Proposal to create a Bureau (3)

Meetings:

There are convened and chaired by the President (or the Vice-President) and are held:

- by **electronic means** using visio conferences;
- **between sessional periods** as needed (every quarter as a start) in order to validate new partners and members
- on a **regular basis, before the meeting of the Consortium** to validate agenda and main items to be discussed.

The agendas for Bureau meetings are prepared by the Executive Secretary under the guidance of the President.



Decision submitted

Validate the proposal to establish a Bureau

Approve the main elements: functions, membership and meetings

The Executive Secretariat will then **organize, by college, the collection of candidatures** and the electronic **election of the 2 bureau members** and the substitute.

All members of the Consortium will then be informed of the composition of the Bureau.

The first meeting of the Bureau will then be organized by the Executive Secretariat under the guidance of the Presidency.

B 5

